

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TELEPHONE NO.: _____ FAX NO. (Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	
PETITIONER: RESPONDENT:	
JUDGMENT CHECKLIST— DISSOLUTION/LEGAL SEPARATION	CASE NUMBER:

This judgment checklist is a list of documents that a court may require to complete a default or uncontested judgment. The checklist may be filed along with your judgment, but is not required. If the forms or other documents have already been filed, you should check the boxes indicating that they have been previously filed. Unless listed otherwise on this form, when you file a document with the court, you should submit an original and 2 copies. One copy is for you and one is for the other party. There are three types of default and uncontested judgments:

- **Default With No Agreement (no response and no written agreement)**
- **Default With Agreement (no response, but there is a written agreement)**
- **Uncontested Case (response filed, or other appearance by respondent, and a written agreement)**

1. **DEFAULT WITH NO AGREEMENT (no response and no written agreement)**
(Please check the box by each document being filed) Previously Filed
- | | | |
|----|--|--------------------------|
| a. | <input type="checkbox"/> <i>Proof of Service of Summons</i> (form FL-115) or other proof of service | <input type="checkbox"/> |
| b. | <input type="checkbox"/> <i>Request to Enter Default</i> (form FL-165), with a stamped envelope addressed to respondent and the court clerk's address as the return address | <input type="checkbox"/> |
| c. | <input type="checkbox"/> <i>Petitioner's Declaration Regarding Service of Declaration of Disclosure</i> (form FL-141) | <input type="checkbox"/> |
| d. | <input type="checkbox"/> <i>Declaration for Default or Uncontested Dissolution or Legal Separation</i> (form FL-170) | |
| e. | <input type="checkbox"/> <i>Judgment</i> (form FL-180) (5 copies) | |
| f. | <input type="checkbox"/> <i>Notice of Entry of Judgment</i> (form FL-190) | |
| g. | <input type="checkbox"/> 2 stamped envelopes of sufficient size and with sufficient postage to return the <i>Judgment</i> and <i>Notice of Entry of Judgment</i> , one envelope addressed to petitioner and the other to respondent. | |
- If there are minor children of the marriage or domestic partnership:**
- | | | |
|----|---|--------------------------|
| h. | <input type="checkbox"/> <i>Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)</i> (form FL-105). (A new form must be filed if there have been any changes since the one most recently filed.) | <input type="checkbox"/> |
| i. | <input type="checkbox"/> <i>Petitioner's Income and Expense Declaration</i> (form FL-150) or <i>Financial Statement (Simplified)</i> (form FL-155). (Needed unless one has been filed within the past 90 days and there have been no changes since then.) | <input type="checkbox"/> |
| j. | <input type="checkbox"/> Computer printout of guideline child support (optional) | |
| k. | <input type="checkbox"/> <i>Notice of Rights and Responsibilities and Information Sheet on Changing a Child Support Order</i> (form FL-192). This may be attached by the petitioner or by the court. | |

PETITIONER:	CASE NUMBER:
RESPONDENT:	

Previously Filed

- l. Child Support Order
 - Stipulation to Establish or Modify Child Support and Order (form FL-350) (attach to Judgment), or
 - Child Support Information and Order Attachment (form FL-342) (attach to Judgment), or
 - Written agreement containing declarations required by Family Code section 4065(a) (attach to Judgment)
- m. Income Withholding for Support (form FL-195/OMB No. 0970-0154)
- n. Child Custody and Visitation (Parenting Time) Order Attachment (form FL-341) or other proposed written order containing the information required by Family Code 3048(a) (attach to Judgment)

If spousal/partner support is requested, the marriage/partnership is over 10 years in duration, or termination of spousal/partner support for the respondent is requested:

- o. Spousal or Partnership Support Declaration Attachment (form FL-157)
- p. Income and Expense Declaration (form FL-150) (Needed unless a current financial declaration has been filed within the past 90 days and there have been no changes since then.)
- q. Spousal, Partner, or Family Support Order Attachment (form FL-343) or other proposed written order (attach to Judgment)

If assets or debts need to be divided or assigned:

- r. Property Declaration (form FL-160)
- s. Property Order Attachment to Judgment (form FL-345) or other proposed written order (attach to Judgment)

If attorney fees and costs are requested:

- t. Request for Attorney Fees and Costs (form FL-319)
- u. Attorney Fees and Costs Order Attachment (form FL-346) or other proposed written order (attach to Judgment)

2. **DEFAULT WITH AGREEMENT (no response and a written agreement)**

- a. Proof of Service of Summons (form FL-115) or other proof of service
- b. Request to Enter Default (form FL-165), with a stamped envelope addressed to respondent and the court clerk's address as the return address
- c. Petitioner's Declaration Regarding Service of Declaration of Disclosure (form FL-141) (preliminary)
- d. Declaration Regarding Service of Final Declaration of Disclosure
 - Petitioner's Declaration Regarding Service of Declaration of Disclosure (form FL-141) (final) or
 - Stipulation and Waiver of Final Declaration of Disclosure (form FL-144) or
 - Separately filed waiver or waiver included in a written agreement under Family Code section 2105(d)
- e. Declaration for Default or Uncontested Dissolution or Legal Separation (form FL-170)
- f. Written agreement of the parties. Respondent's signature on the agreement must be notarized. (attach to Judgment.)
- g. Judgment (form FL-180) (5 copies)
- h. Notice of Entry of Judgment (form FL-190)
- i. 2 stamped envelopes of sufficient size and with sufficient postage to return the Judgment and Notice of Entry of Judgment, one envelope addressed to petitioner and the other to respondent

If there are minor children of the marriage or domestic partnership:

- j. Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA) (form FL-105).
(A new form must be filed if there have been any changes since the one most recently filed.)
- k. Income and Expense Declaration (form FL-150) or Financial Statement (Simplified) (form FL-155).
(Needed unless one has been filed within the past 90 days and there have been no changes since then.)

PETITIONER:	CASE NUMBER:
RESPONDENT:	

Previously Filed

- l. Computer printout of guideline child support (*optional*).
- m. *Notice of Rights and Responsibilities and Information Sheet on Changing a Child Support Order* (form FL-192). This may be attached by the petitioner or by the court.
- n. Child Support Order
 - Stipulation to Establish or Modify Child Support and Order* (form FL-350) (*attach to Judgment*), or
 - Child Support Information and Order Attachment* (form FL-342) (*attach to Judgment*), or
 - Written agreement containing declarations required by Family Code section 4065(a) (*attach to Judgment*)
- o. *Income Withholding for Support* (form FL-195/OMB No. 0970-0154)
- p. *Child Custody and Visitation Order Attachment* (form FL-341) or written agreement containing the information required by Family Code section 3048(a) (*attach to Judgment*)

3. **UNCONTESTED CASE (Response filed, or other appearance by respondent, and a written agreement)**

- a. *Proof of Service of Summons* (form FL-115) or other proof of service if you want to use the date of service as the beginning of the six-month waiting period.
- b. *Appearance, Stipulations, and Waivers* (form FL-130)
- c. Respondent's filing fee, if first appearance, unless respondent has a fee waiver or is currently on active duty in the military
- d. *Declaration Regarding Service of Declaration of Disclosure* (**both** petitioner's and respondent's preliminary) (form FL-141)
- e. Declaration Regarding Service of Final Declaration of Disclosure
 - Declaration Regarding Service of Declaration of Disclosure* (**both** petitioner's and respondent's final) (form FL-141), or
 - Stipulation and Waiver of Final Declaration of Disclosure* (form FL-144), or
 - Separately filed waiver or waiver included in a written agreement under Family Code section 2105(d)
- f. *Declaration for Default or Uncontested Dissolution or Legal Separation* (form FL-170)
- g. Written agreement of the parties (*attach to Judgment*)
- h. *Judgment* (form FL-180) (*5 copies*)
- i. *Notice of Entry of Judgment* (form FL-190)
- j. 2 stamped envelopes of sufficient size and with sufficient postage to return the *Judgment* and *Notice of Entry of Judgment*, one envelope addressed to petitioner and the other to respondent

If there are minor children of the marriage or domestic partnership:

- k. *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form FL-105).
(*A new form must be filed if there have been any changes since the one most recently filed.*)
- l. Computer printout of guideline child support (*optional*)
- m. *Notice of Rights and Responsibilities and Information Sheet on Changing a Child Support Order* (form FL-192). This may be attached by either party or by the court.
- n. Child Support Order
 - Stipulation to Establish or Modify Child Support and Order* (form FL-350) (*attach to Judgment*) or
 - Child Support Information and Order Attachment* (form FL-342) (*attach to Judgment*), or
 - Written agreement which includes declarations required by Family Code section 4065(a) (*attach to Judgment*)
- o. *Income Withholding for Support* (form FL-195/OMB No. 0970-0154)
- p. *Child Custody and Visitation Order Attachment* (form FL-341) or written agreement containing the information required by Family Code section 3048(a) (*attach to Judgment*)